

Manuscript Formatting guidelines

Please follow our guidelines carefully in order for us to be able to assess your manuscript. Your manuscript must be:

- Typed and printed
- 12 size font
- Times New Roman
- 1.5 to double spaced
- Pages should be numbered
- Include your name and address
- Use Australian English spelling, grammar and style. Refer to the Australian style manual for style requirements.

Specific manuscript formatting guidelines: picture books

Picture books

- Paginate from page spread 4-5 through to page spread 30-31 or optional text on page 32
- Illustration comments are allowed
- Text must be in sentence case

Specific manuscript formatting guidelines: chapter books

We are looking for Early Reader manuscripts that consider the following guidelines:

- between 3,000-10,000 words
- family friendly
- features relatable characters and/or role model potential characters
- is encouraging, positive and uplifting
- engages the family and leaves a lasting impression
- can feature issues (health, allergies, social awareness etc)
- structured in short, easy-to-read chapters
- appeals to both boys and girls
- aspires to our motto of “books you will want to share”